ATHENA Employees: New Employment Verification Provider

ATHENA is now using Experian Verification Fulfillment for employment verifications. This means that if you need proof of employment or income for a mortgage, apartment rental, or car loan, your verifier can request a report from Experian directly.

To get started, your verifier will need your full name, Social Security number, and employer's name. If you are requesting income verification, they will also need a signed authorization form. Verifiers can request a report online at www.experianverify.com. They will need to register for an account and create a secure login. Once they have logged in, they can submit their request and the report will be generated instantly.

Employees can also sign up for an account on Experian Verify to view and download their own verification reports. They can also request a verification letter or manage their privacy settings. Do you need a copy of your own report? Please visit www.experianverify.com to register and login to the Employee Portal.

Enter the following information:

• Access Code: C5DF10BE
• Full Social Security Number
• Full Name
• Date of Birth
• Work (preferred) or Personal Email Address

If you have any questions about the new employment verification process, please contact Experian Customer Support at 404-382-5400, option 2.

Here are some additional details about the new employment verification process:

 • Verifiers have 24/7 access to request reports.
• Reports are fulfilled instantly.
• No company code or salary pin is required.
• Employees can sign up for an account to view and download their own reports.

We hope this information is helpful. Please let us know if you have any other questions.